

<b>Ref No.</b> Pol/001	<b>Prometheus Medical Limited</b>	<b>Issue No. 14</b>
<b>Title:</b>	<b>Health and Safety Policy Statement</b>	
<b>Written by:</b>	Dr Malcolm Russell, CEO	<b>Date:</b> 24 January 2018
<b>Effective Date:</b> 24 January 2018	<b>Review Date:</b> 24 January 2019	<b>Page 1 of 4</b>

### **STATEMENT OF INTENT**

As CEO of *Prometheus Medical Ltd*, I regard the promotion of Health and Safety as a prime policy objective. The Company will comply, as far as reasonably practicable with the requirements of the Health and Safety at Work Act 1974 and all its statutory provisions, that both management and staff are required to assist in achieving this aim.

It is my intention that *Prometheus Medical Ltd* provides all staff with, so far as reasonable practicable:

- a. Safe facilities and work equipment.
- b. Safe systems of work.
- c. Safe and healthy place of work, with safe access and egress.
- d. Sufficient information, instruction, training and supervision to enable all staff to carry out their work safely without risk to their health.

Central to the successful provision of the above, the prevention of loss, injury and ill health is based on a system that **identifies significant workplace or fire hazards, assesses the associated risk and installs controls to minimise this risk**. I expect my managers to implement this system and all employees to cooperate with its aims, by bringing to my attention any significant hazards that arise in the workplace that are not subject to existing controls.

I, in my turn will ensure that prompt action is taken to address newly identified hazards and install adequate controls as far as reasonable practicable.

### **ORGANISATION**

The overall responsibility for health and safety within *Prometheus Medical Ltd* is that of

Dr M Russell MBE  
*Prometheus Medical Ltd*  
The Old Rectory  
Hope Under Dinmore

I have appointed the following advisors:

Health and Safety at Work Advisor

The nominated advisor is to ensure that suitable and sufficient risk assessments are regularly carried out throughout the workplace; their findings are recorded and reported to the management, so that adequate control measures and safe systems of work are implemented to ensure the health and safety of all employees. Provide advice, information and training to employees and carry out and record regular inspections of the workplace and the safe systems of work, ensuring both management and employees work within the realms of health and safety legislation.

Fire Safety Advisor

The nominated advisor is to ensure that suitable and sufficient fire assessments are regularly carried out throughout the workplace; their findings are recorded and reported to the management, so that adequate control measures are implemented to ensure the health and safety of all employees. Provide advice, information and training to employees and carry out and record regular inspections of fire fighting equipment, emergency escape procedures and drills and fire escape routes, ensuring both management and employees work within the realms of fire safety legislation.

First Aiders and Advisor

The nominated first aider/advisor is to provide advice and information to employees, including the location of first aid points and the appointed first aider(s), in the event of an accident take control of the incident, carry out first aid if required and to ensure all accidents and near misses are recorded and if required reported to the HSE under RIDDOR 13.

COSHH Advisor

The nominated advisor is to ensure that suitable and sufficient COSHH assessments are regularly carried out on dangerous substances; their findings are recorded and reported to the management, so that adequate control measures are in place to ensure the health and safety of all employees. Provide advice, information and training to employees; carry out regular workplace inspections to ensure that all dangerous substances are correctly handled, using the correct Personal Protective Equipment (PPE) and substances safety stored. Ensuring that PPE is suitable for the task, the correct size to fit the user, correctly maintained and replaced if damaged, to make certain both management and employees work within the realms of COSHH legislation.

The advisors above will act as focal points for their respective discipline and be responsible for the collation and monitoring of all instructions and procedures on my behalf, they will report to me if in their opinion any further measures are required to achieve compliance with legislation.

## **ARRANGEMENTS**

### **Duty to Others**

All visitors, contractors etc visiting *Prometheus Medical Ltd* are to be made aware of any hazards that exist in the workplace areas and be informed of the provisions of risk assessments that might apply to their activities.

### **Employees Duties**

All employees must be aware that they have a legal duty to cooperate with the management on all health and safety issues, not to interfere with anything provided to safeguard their health and safety, take reasonable steps to protect and preserve their own safety and that of others they work with and report all health and safety concerns to the appropriate person.

## **TRAINING**

Newly employed staff, are to receive appropriate health and safety induction training and where a need for other training is identified, to enable members of staff to carry out their duties placed upon them in a safe manner, then suitable training will be given. Annual refresher training will be available to all employees.

## **STATEMENT REVIEW**

The Health and Safety Policy Statement will be reviewed annually to ensure that all of its objectives are being met.

## **REVISION HISTORY**

<b>Issue No</b>	<b>Effective Date</b>	<b>Changes Made</b>
Pol/001/01	1 Mar 2007	New
Pol/001/02	28 Jan 2009	Review and no change
Pol/001/03	28 Jan 2010	Review and no change
Pol/001/04	28 Jan 2008	Review and no change
Pol/001/05	28 Jan 2011	Review and no change
Pol/001/06	28 Jan 2012	Review and no change
Pol/001/07	28 Jan 2013	Review and no change

Pol/001/08	28 Jan 2014	Review and no change
Pol/001/09	28 Jan 2015	Review and no change
Pol/001/10	28 Jan 2016	Review and no change
Pol/001/11	1 Feb 2017	Review and no change
Pol/001/12	24 Feb 2017	Update First Aider details
Pol/001/13	29/9/2017	Update First Aider details
Pol/001/14	25 Jan 2018	Update First Aider details

Prometheus Medical Ltd